

GAUCHO RIDES BIKE SHARE PROGRAM

Voucher Application

The Gaucho Rides Bike Share Voucher Program was established to assist participating departments purchase, repair and maintain bikes for their department's staff. Funds granted will be distributed to departments who are committed to establishing a "locally owned" shared bike program for their employees. Vouchers will help the department purchase a new, used or donated bike from AS Bike Shop, UCSB Bookstore, CSO bike auction, etc. The voucher can also be used to purchase necessary safety and maintenance equipment (including helmets, inner tubes, combination bike lock) and help offset repair costs.

APPLICANT INFORMATION (please complete all sections)

Please review and sign this application along with the Department Agreement. Incomplete applications will not be considered for voucher program.

Department: _____

Name of Designated "Bike Manager": _____

Ext. Number: _____ Email: _____

Name of Back-Up "Bike Manager": _____

Ext. Number: _____ Email: _____

Will voucher be used to purchase a new or used bike?

Voucher amount requested (Max \$250): _____

How many staff members (including student staff) will use the bike? _____

General Guidelines

1. In order to participate, department must show the desire to obtain and/or maintain a shared bike(s) in their department.
2. Department must have a designated (volunteered) contact person (bike manager) and at least one backup contact to manage the booking calendar.

3. Funds are transferred to the participating department. Department is responsible for providing a detailed listing of how the funds were used in the form of receipts.
4. At least one new helmet, combination bike lock, pair of front and back lights must be purchased or made available for each bike in program
5. Bike must be registered and given an identification number that is visible on bike at all times.
6. Bike manager is responsible for setting up a calendar to organize bike use within their department. Bike Manager is also responsible for having new users sign a release waiver (form will be provided).

By completing and signing this application _____ (name of department) agrees to use awarded funds for bike maintenance and bike safety equipment and provide proof of purchase.

Signature of Bike Manager: _____ Date: _____

Signature of Bike Back-Up Manager: _____ Date: _____